



Agenda for Board Meeting #2

DC Green Bank Board of Directors

Wednesday, August 14, 2019 from 2:30pm-4:30pm

Location: DOEE – 1200 1st STREET NE, 5th Floor

PREPARE AHEAD:

- Committees should have reviewed materials and sent edited materials for discussion and adoption.

MEETING OBJECTIVES:

- Adopt Bylaws.
- Move forward with start-up procedures, governance documents, and initial contracts.

AGENDA

<u>Time</u>	<u>Description</u>	<u>Document</u>	<u>Presenter</u>
2:30pm	Call to Order		B. Colander
	Introductions		All
	Adoption of Agenda		B. Colander
2:40pm	Public comment		
3:00pm	<u>Old Business</u>		B. Colander
	- Adoption of Meeting Minutes	Minutes	Committee Chairs
	- Summary of Committee Work		
	- Bylaws	Bylaws	
3:45pm	<u>New Business</u>		B. Colander
	- Start-up schedule		
	- Procurement Policy		
	- Nomination of Board Secretary & designation of Executive Committee		
	- Insurance		
	- Banking		
	- ED Recruitment		
	- Communications consultant		
	- Legal counsel		
4:25pm	Recap and Next steps		J. Wilson
4:30pm	Adjourn		B. Colander

MEETING DOCUMENTS:

1. Draft Bylaws
2. Draft Procurement Plan
3. Draft Communications RFP

COMING UP NEXT:

- Budget
- Initial consultant contract awards
- Communications and engagement planning

Materials will be distributed 1-2 weeks ahead of each Board Meeting.

Documents for the public will not be printed and will be made available electronically upon request.