**PREPARE AHEAD:**

* Committees should have reviewed materials and sent edited materials for discussion and adoption.

**MEETING OBJECTIVES:**

* Discuss status of initial contracts, ED/CEO recruitment, and budget & banking.

**AGENDA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Length | Time | Description | Document | Presenter |
| *5 mins* | 2:30pm | Call to Order |  | B. Colander |
| *5 mins* |  | Introductions |  | All |
|  |  | Adoption of Agenda |  | B. Colander |
| *30 mins* | 1:40pm | Adoption of Meeting Minutes | Minutes |  |
|  |  | Summary of Committee Work |  | Committee Chairs |
|  |  |  |  |  |
| *10 mins* | 2:45pm | Public comment |  |  |
|  |  |  |  |  |
| *30 mins* | 3:00pm | Old Business |  | B. Colander |
|  |  | * Communications & Engagement |  |  |
|  |  | * Communications consultant | RFP to be posted on Website | J. Wilson |
| *30 mins* |  | * Insurance | Insurance Policies | J. Wilson |
|  |  | * Legal counsel | RFP posted on Website | J. Wilson |
|  |  |  |  |  |
| *45 mins* | 3:30pm | New Business |  | B. Colander |
|  |  | * MOU with DOEE |  |  |
| *45 mins* | 2:10pm | * Grantee Presentation |  | M. Brown |
|  |  | * Budget & Banking |  | B. Fernandes  B. Colander |
|  |  | * BEPS Task Force |  | J. Wilson |
| *15 mins* | 3:45pm | * ED/CEO Recruitment |  | B. Colander |
|  |  |  |  |  |
| *10 mins* | 4:15pm | Public comment |  |  |
|  |  |  |  |  |
| *5 mins* | 4:25pm | Recap and Next steps |  | J. Wilson |
|  | 4:30pm | Adjourn |  | B. Colander |

MEETING DOCUMENTS:

1. Legal Services RFP
2. Draft Communications RFP

COMING UP NEXT:

* Initial consultant contract awards
* Communications and engagement planning

Materials will be distributed 1-2 weeks ahead of each Board Meeting.

Documents for the public will not be printed but will be made available electronically upon request. Advance copies of RFPs and other solicitation documents will not be available until publication.